

**Friends of Queen Anne's County Library**  
**Minutes**  
**May 7, 2014**

The meeting was called to order at 7 PM.

Present: Mary Jackson, Chloe Norton, Sue Haddox, Rich Graves, Penny Lins, and Jim Milaro.  
Absent: Maria Sarier and Martha Walden.

We decided that Sue and Mary would staff the soft launch at Centreville and Mary and Chloe would staff the soft launch at Kent Island. We decided on snacks both sweet and salty, along with soft drinks. Sue volunteered to provide paper good, Penny soft drinks, Mary and Chloe baked goods and salty snacks. The brochures will be ready for the launch and we will hold a raffle for a \$25 Barnes & Noble gift card at each location.

Mary showed us the Friends brochure and all agreed it was wonderful! There is a tear out/cut off page for folks to sign up for membership instead of a separate insert. All agreed the stack of colorful books on the front looked great. There was discussion of where to place brochures other than at each library branch. Suggestions were the two senior centers, the arts council, town office, and in some way to include them with the summer reading program flyer.

There was discussion about the tote bag. It is a blue bag with black straps. Rich donated the necessary extra money needed to allow the logo to be printed in full color.

With regard to our Facebook page and email, Sue and her daughter will work on Facebook and we will talk with John about getting a volunteer to manage it. Chloe volunteered to manage the email.

With regard to upcoming events we will plan to have information available at the Memorial Day Parade, Block Party, and 4th of July events.

We decided to have a presence at the Farmer's Market in Centreville on a monthly basis to start. Sue volunteered to help out with this and we may be able to get a new member to help. Rich and Chloe both have tables for use if needed. We also decided to get a banner made with the "friends" logo that can be used for the market as well as other activities and events. We decided to perhaps target the Kent Island Farmer's Market at a later date. Their market is year round on Thursday from 3-6:30 PM.

Our next meeting is scheduled for 7 PM on June 2nd, the location to be determined.

The IRS just announced a new process for applying for a 501(c)(3) Status and Rich will be working on this.

As there was no further business the meeting was adjourned at 8:07 PM.

Respectfully submitted,

Penny Lins, Secretary