

FRIENDS OF QUEEN ANNE'S COUNTY LIBRARY

MINUTES

DECEMBER 5, 2016

Amended January 9, 2017

The meeting was called to order at 7:05. Present: Mary Jackson, Carol Franks-Randall, Sue Haddox, DeAnn Cheyne, and Penny Lins. Absent: Connie Zillig, Kathie Smarick, and John Walden. The minutes from the November 7, 2016 meeting were approved as presented.

Mary presented the financial and membership update in Connie's absence. Membership is 80. Our bank balance is \$13,653.15. We made a net of \$149 on EBay book sales from the Corn collection. Also the Amazon Smile is now working.

Mary then reported on the Friends web page in Kathie's absence. All is good. New book prices have been posted on the website. Work is still being done on the memorial page.

With regard Arc, Mary has still not heard from Maurice. We will consider this project complete. Mary will send thank you notes to the readers from the recent project.

Mary then presented to the Board the mission of the Friends is to:

- Generate financial support for library programs;
- Increase community awareness of the library; and
- Encourage greater use of the library and its resources.

Mary then reviewed the MOU between the Friends and the Library which states that all monies raised will be spent exclusively for library programs and services. It was then decided at all Friends events, etc. will be held outside of the Library.

Discussion then ensued regarding activities and events for 2017 that align with our mission statement and compliance with our MOU with the Library. The Board agreed to pursue the following fund raisers and events in 2017: Adult Spelling Bee; Craft Evening; Annual Meeting and Annual Report; Annual Appeal (Oct., Nov., Dec); Restaurant Night; Sweet Frog; Annual Book Sale, and the Reading Pro Awards. At our January meeting we will determine the time for each event and the leader. Also there was discussion on how to advertise fund raising events. It was thought that we should include the various Senior Centers in our list of media outlets.

Mary then presented the draft 2017 Budget. There was discussion over several items. We will remove the word "program" from our budget to be replaced with "event" since it is not the mission of the FOL to present programs. We will keep the Bridge Run in the budget, since it entails little work on our part and we will add Amazon Smile as a line item of income. Connie will prepare the final version of the 2017 budget and we will review and vote on it by email. On 12/17/16 it was moved by Connie Zillig and seconded by DeAnn Cheyne to approve the 2017 budget. The motion to approve the 2017 budget was passed unanimously by email vote.

The next agenda item was the Bylaws. It was moved and seconded to accept the amended Bylaws with changes presented tonight.

Next item of discussion was 2016 Volunteer of the Year. It was felt by some Board members that an employee of the Library should not be considered. It was moved and seconded to nominate Janet Such as the 2016 Volunteer of the Year. It was then moved and seconded to present Janet Such with a one year Honorary membership for 2017. Discussion ensued that this Honorary membership was not to be a precedent.

Mary reported that the following Board members have completed their three-year terms: Mary Jackson and Penny Lins and that Carol Franks-Randall has completed the term of Martha Walden. The Nominating Committee (Loretta Quigley, Chair; Janie Nickle; and Diana Oburgh) will present a slate to fill these three positions, each to be elected for a three-year term (2017-2019) at the Annual Meeting. The Nominating Committee will also present the slate for officers for 2017.

Mary will take the lead for the Annual Meeting which will be held at the Kent Island Library in the first quarter of 2017. She will work on the speakers and refreshments for that meeting and report at our January 9, 2017 Board Meeting.

Under New Business there was discussion of having a retreat to focus on our mission and how to get volunteers involved. It was moved and seconded to hold a retreat in 2017 with a budget not to exceed \$500.

There being no further business the meeting was adjourned at 8:36 PM.

Respectfully submitted,

Penny Lins, secretary