

FRIENDS OF QUEEN ANNES COUNTY LIBRARY

MINUTES

JANUARY 9, 2017

The Meeting was called to order at 7:03 PM. Present: Mary Jackson, Connie Zilling, Kathie Smarick, Sue Haddox, DeAnn Cheyne, Penny Lins, John Walden. Absent: Carol Franks-Randall.

Connie reported on our financial status. The year-end bank balance was \$13,944.82 at the time of this meeting. There was an adjustment to the year-end total for a check from Tom Martin in the amount of \$200 and a disbursement of \$1173.84 for 6 chairs for Kent Island that were purchased in December 2016. Our restated year-end budget bank balance is \$12,970.98. Our current membership is 77 members. There was an IRS name correction for the organization to Friends of Queen Anne's County Library, Inc. Connie will get details of expenditures for the 2016 Annual Appeal. DeAnn will include wording regarding matching funds in our renewal letter.

Kathie updated us on the Friends web page. All minutes from 2014-2016 are posted on our web page. Kathie indicated the need for a donate icon (not for membership) for those who would like to give money not attached to membership.

Mary passed out the 2017 Conflict of Interest forms for each Board member to sign and return.

John reported on the progress of the renovations at the Centreville branch. Shelving will be moved into John's old office for the Friends. Once the shelves are bolted to the walls (to be done by the county) the shelves will be ready for books. The renovations are expected to be complete the middle to the end of March. There will be hiatus on donations until the renovations are complete and we have access to our new space.

Next Mary presented the Friends Priorities, Financial Support, and Planning for 2017. We reviewed our mission statement and discussed projects for 2017 and who will take the lead on each.

- Adult Spelling Bee – October 19th - DeAnn
- Annual Appeal – Connie
- Annual Meeting – March 6th - Mary
- Annual Report – March 6th - Mary
- Book Sale – August 25th & 26th – Penny

- Craft Evening – Kathie
- Reading Pro Awards – Carol
- Sweet Frog – July – Sue
- Restaurant Night – Ram’s Head? – Kathie

Sue reported that Sheriff Hofmann is very enthused about reading to the children and we are hoping to be able to do this at our Sweet Frog Spirit Day.

DeAnn reported on the Symphony Village Card Party. Mary will represent the FOL at the event. DeAnn reported that 75% of the proceeds will be given to FOL.

Mary reported on the progress of the Nominating Committee (Loretta Quigley, Chair; Janie Nickle; and Diana Oburgh). Both Mary and Penny have completed their three-year terms and Carol has completed Martha Walden’s initial three-year term and the slate will fill each of these three positions to be elected for three year terms. The Nominating Committee will also be working on nominations for the officers.

The 2017 Annual Meeting will be held at the Kent Island Branch. A budget of \$500 was approved and the FOL will provide wine, cheese and fruit. We will send out an announcement and request RSVPs. We will begin with election of Board members and officers. John will report how the FOL have helped the library in 2016. Kristin Pironis will talk about the role of libraries in the community. Our guest speaker, Brent Lewis will talk about the history of Kent Island and how the library helps his research as an author. Brent has generously decided to give his honorarium back to the FOL.

Under new business we realized we are in need of new brochures and John will check on this. Mary reported that a patron in Galena whose mother is considering downsizing her book collection wants to donate them to the FOL. We could come and cull what we wanted and she would hold them until we have our storage space. Another patron, Jennifer Fitzpatrick has about 100 books in good condition she is willing to donate for our book sale.

There being no further business the meeting was adjourned at 8:21 PM.

Respectfully submitted,

Penny Lins