

FRIENDS OF QUEEN ANNE'S COUNTY LIBRARY

SEPTEMBER 12, 2016
Minutes

Amended Oct. 3, 2016

The meeting was called to order at 7 PM. Present: Mary Jackson, Connie Zillig, Sue Haddox, Kathie Smarick, Penny Lins and John Walden. Absent: Carol Franks-Randall, DeAnn Cheyne.

The minutes from the August 8, 2016 meeting were approved as amended.

Connie presented our financial status. She reported that we have received donations in the memory of Ed Williams a recently deceased Friends member. Our membership has grown to 78. The ending balance in our bank accounts totals \$15,207.47. We are looking to John to bring ideas for FOL funds after his next meeting.

Kathie didn't have too much to report on our website. She requested that we forward our feedback to her along with any feedback received from other members. We will post the minutes on our website for transparency.

Penny reported on the book sale. We made over \$2456 including sales from both branches, special collections, raffle, donations, and memberships (both renewals and new members). We will decide whether to hold the sale next year at the same time 8/25&26/17 or 9/8&9/17 depending on the school schedule. The sale in Centreville will be moved indoors to facilitate set up and we plan to reserve the meeting room at both branches for three days (Thursday, Friday and Saturday) to allow for delivery and set up without being too rushed. It was decided that the rental of the storage unit was money well spent, and perhaps next year we may decide to have it for 3 months since it was felt that we needed more books. The pre-sale at KI was a success. The way we did bags this year seemed to be successful and we heard no complaints. Thanks to Connie who notified the owner of the Book Plate in Chestertown who joined and who was very interested in many of the books gleaned from the Corn's collection. We discussed the possibility of updating the prices of our books: \$0.25 for "pocketbook" paperbacks and children's books, five for \$1, all other soft cover books will be \$1, and hard backs \$2 and have a fire sale the last hour of the sale. There was also discussion about pulling out books in excellent condition and pricing them individually, particularly some of the children's books. Thanks to Tom Martin from the Book Plate who took all the remaining boxes to go through and purchase what else he desired and then he took care of disposing boxes to B.I.G. and Kent County Library for their sale.

Mary and John reported on the progress of the Adult Spelling Bee. Fortunately the committee will be able to get into the facility at 1 PM. Elaine O'Neal has agreed to be the 3rd judge. Mary has started taste testing various recipes for the "goody" bags. The budget approved by the Board did not include \$100 (\$25/hour for 4 hours) for an audio-visual technician from WRUS to operate the necessary equipment and a \$50 equipment rental fee. The planning committee also requested an additional \$60 to be used for raffles/raffle basket. It was moved and seconded to spend up to \$60 for raffle items but to look for donations as well. We also approved \$100 needed to pay for the audio-visual person and the \$50 equipment rental fee. The beverages being offered will be wine, beer, soft drinks, coffee, tea, and water.

The next item for discussion was the Annual Appeal. At the meeting of 8/22/16 it was proposed that the FOL take over the Annual Appeal as of 1/1/2017 sending out the Annual Appeal letter in the fall of 2017. Connie and Kathie will sit in on the process for 2016 Annual Appeal to see how things are done. If the Library Board agrees to hand the Annual Appeal over to the FOL it will be understood that all monies collected during the Annual Appeal will be dispersed at the discretion of the FOL. We will need to determine how patrons who make donations to the Annual Appeal will then become FOL members. Our membership levels will need to be reworked. It will be imperative in 2017 to find someone with fund-raising expertise to be a consultant in this endeavor. It was moved and seconded to support transitioning of the Annual Appeal to FOL as of January 1, 2017.

Kathie reported that she had posted a link to the Family Nurturing Program in Sudlersville. It was moved and seconded to reach out to this group to see if they are interested in a donation of books for their program.

With regard to the Arc Reading Club Maurice Salamone is now the new contact person. It was reported that most of the individuals have been paired with their readers and are well on their way through their reading material. Mr. Salamone is looking for dates for the celebratory luncheon and distribution of certificates of achievement.

The next item of discussion was a year-end children's event for ages 10 and under. We got the go ahead from John since we are not asking for any help from staff. We are looking at 12/4 or 12/11 from 2-4 with a candy cane hunt, a movie and refreshments. The event will held at both branches but with registration required. We plan to entice attendance by offering books. Penny will talk to Carol regarding ordering appropriate books. John will let us know what movie we can show due to the library's licensing restrictions.

The Bylaws Committee (Connie, Carol and Penny) will meet at the Centreville meeting room September 30th at 1:30. We hope to have a rough draft for review at our November meeting.

The final item of discussion was to contact the QAC Commissioners to do a proclamation to be presented at the Adult Spelling Bee which is being held during National Friends of the Library Week 10/16-22/2017.

There being no further business the meeting was adjourned at 8:15 PM.

Respectfully submitted,

Penny Lins, Secretary