

## FRIENDS OF QUEEN ANNE'S COUNTY LIBRARY

### MINUTES

NOVEMBER 7, 2016

The meeting was called to order at 7 PM. Present: Mary Jackson, Carol Franks-Randall, Connie Zillig, Sue Haddox, Kathie Smarick, DeAnn Cheyne, Penny Lins, and John Walden. The minutes from the October 3, 2016 meeting were approved as amended.

Connie brought us up-to-date on our membership and financial status. The membership held steady at 79 members. The current balance in our account is \$18,422.17. Connie presented a draft budget for 2017 and will finalize the annual budget at our December meeting. There was discussion about sending postcards for membership renewals, since we are running low on our supply. John is to check where they were printed in the past and Kathie also offered to create them if needed. There was also discussion of having Connie do a budget format for FOL events.

Kathie reported on the Friends Web Page (comments attached).

DeAnn reported on the Adult Spelling Bee (comments attached) which was a great success and well received. There was discussion of whether to hold it again next year and, if so, the need for sponsors and pounding the pavements for sponsorship. Mary brought the article from the *Record Observer* as well as a letter to the editor making a correction to their article that the event was not to benefit WRUS but QAC Library and that it also did not mention the event chairperson, DeAnn Cheyne. There is rumor that the Library Board may do a spelling bee next year if FOL chooses not to repeat.

Penny then reported on the children's event and presented the budget. There was discussion regarding help setting up AV equipment, getting into the libraries early to set up, making sure all food came from nut-free facilities, and where and what kind of books to order. Kathie will post our flyer as well as a sign-up sheet for volunteers. All is well under way.

Regarding the Family Nurturing Program it was reported that a thank you letter was received. Carol will reach out to Joan to thank her for the photos and maintain contact.

Regarding the Arc Reading Club Mary is still waiting to hear from Maurice.

Mary has reinforced two more bags for Ethelyn for Storytime on Wheels.

Penny then brought us up changing pricing for book and AV items in our book sales. It was moved and seconded to change the prices, effective immediately, to:

- Small paperbacks \$ 0.25
- Children's books 0.25 (no longer 5 for \$1.00)
- VHS 0.25
- CDs 0.25
- Larger paperbacks 1.00
- Hardbacks 1.00
- DVDs/Blue Rays 1.00
- Magazines free

As we cull books for the lobby sales if we find any books in excellent condition we could hold them back for our annual book sale and price them accordingly.

John then presented his wish list of items he would like the FOL to consider funding. It was moved and seconded to spend \$6515 for the following items for the Centreville branch:

- AV equipment for new Conference Room \$1900
- Digital signage 1400
- Self-Check Station 3215

And \$3402 for the following items for the Kent Island branch:

- Charging station \$ 859
- Reading/Lounge chairs (6) 1143
- Digital signage 1400

For a grand total of: \$9917

The request for funds for additional t-shirts for the summer reading program for Kent Island will be incorporated into our 2017 budget.

Mary then brought up the MOU between the Friends and the Library and we will have further discussion on this item at our next meeting.

Kathie reported on a program being run by a church on Kent Island called "Backpacks for Kids." It was decided to table this discussion until we clarify our MOU.

It was decided to table the approval of our amended Bylaws until our December meeting.

Kathie reported on Amazon Smile which donates 0.5% of the purchase price of eligible products to charitable organizations and encouraged our members to sign up for this and spread the word. Kathie will post the information on our website.

DeAnn then reminded members of our holiday luncheon to be held at Fisherman's Inn on 12/16 at 1 PM.

Mary reported on planning events for 2017 and asked for suggestions for additional ideas. At our December meeting we will review our schedule of activities for 2017 and finalize our plans for next year.

Mary reported on the Nominating Committee for our Annual Meeting. Mary Jackson and Penny Lins will have completed their first three year terms and Carol Franks-Randall will have completed the term of Martha Walden's three year term. Mary asked Loretta Quigley to chair the committee and Janie Nickle and Diana Oburgh will serve on the committee. They will make nominations to the slate to fill each of these three year terms for 2017-2019 and will present a slate of officers for 2017.

Mary discussed the Annual Meeting and asked members to bring suggestions for speakers or activities for our Annual Meeting which will be held on Kent Island, as we alternate locations.

The selection of the 2016 Volunteer of the Year will be tabled until our December meeting.

Under new business, Connie reported that she had filed the 990 form with the IRS for the year ending 2015. And it was moved and seconded that when the Friends take over the Annual Appeal in 2017 that any member who donates less than \$25 becomes and "Appeal Member". This category will then be added to our new brochure.

There being no further business the meeting was adjourned at 9:05 PM.

Respectfully submitted,

Penny Lins, secretary