



Friends of Queen Anne's County Library

April 03, 2017

Centreville Library

The Meeting was called to order at 7:07 PM. Present: Kathie Smarick, Carol Franks-Randall, Connie Zillig, DeAnn Cheyne, Penny Lins, Sue Haddox, Beth Maier, John Walden, Absent: Ann Ziegler.

Minutes of the February 06, 2017 Meeting were presented for approval.

A motion to approve the Minutes of the February 06, 2017 meeting was made by Connie Zillig, seconded by Carol Franks-Randall. The minutes were approved unanimously.

Connie Zillig, Treasurer, presented the financial and membership reports. Two financial reporting periods were presented and filed for audit. Our balance at the end of the February 27, 2017 reporting period was \$14,435.26. Our balance at the end of this reporting period is \$15,679.30. The results of the Annual Audit of the 2016 books were conducted by Kathie Smarick, Beth Maier and DeAnn Cheyne. The 2016 accounts were found to be in order. **A motion to accept the Audit of the 2016 Friends checking and savings accounts was made by Penny Lins and seconded by Carol Franks-Randall. The Audit was accepted unanimously.** As of this date the Friends have 86 members. Twelve new members have been added since the last Board meeting. So far, four 2017 members have not renewed their membership.

Kathie Smarick reported that everything was status quo with the operations of the Friends' website. A random link to the old Friends' website from the Library's site has been updated.

A review of the 2017 Friends' activities was next on the agenda.

- Restaurant Night: Rams Head – March 28th – Kathie Smarick reporting Proceeds for the event were \$448.49. These proceeds were on only the food purchased.
- Reading Pro Awards – June – Carol Franks Randall reporting Carol attended a meeting of the Reading Specialist of QAC Elementary Schools lead by Janet Pauls, Interim Assistant Superintendent of the QAC Board of Education, on March 22nd. At this meeting Carol established all contacts needed for the 2017 Reading Pro Awards. Dates for moving forward on award purchases and certificate creation were established. **A motion to purchase a \$25 Barnes & Noble Gift Card for each Reading Pro was made by Penny Lins and seconded by Connie Zillig. The motion was accepted unanimously.**
- Crafting with Friends Evening: Wye River Designs – May 2nd – Kathie Smarick reporting The flyer for the event was presented and distributed to Board members for further circulation. The event enrollment limit is 15 people. Pricing is set at \$30 for Friends members and \$35 for non-members. Supplies and instruction for the creation of a papier mâché book will be provided. So far only one ticket has been sold for the event but a sell-out is expected.

- Sweet Frog – July 20th – Sue Haddox reporting
Sheriff Hoffman has agreed to make an appearance during the afternoon to read to the children. More books for little kids are need. [Pricing from Reading Warehouse and Scholastic Book Club is going to be researched.](#)
- Book Sale – August 25th & 26th – Penny Lins reporting
Uhaul Storage has offered a 10% discount for the necessary summer storage. Penny is pursuing a deeper discount but the local Uhaul management is unresponsive to requests for upper management contact information. Comparisons between the Uhaul's facility offerings and other local storage facilities have been made. Uhaul's prices are comparable to other storage facilities and they offer more amenities. The monthly cost for Uhaul is \$139.95 less 10%. [Soliciting sponsors for tables/categories was discussed and will be pursued. A time line will be done for the project. Flyers are being planned now to work around Kacey's leave of absence.](#)
- Crafting with Friends Evening: My Little Studio – September – Kathie Smarick reporting
Nothing to report at this time.
- Restaurant Night: Doc's Riverside Grill – date TBD – Penny Lins reporting
Event being planned for the summer. Nothing further to report at this time.
- Adult Spelling Bee – October 19th – DeAnn Cheyne reporting
[Lead people are needed in the following areas: Publicity, Program Production, Food and Staging.](#) The food this year will be kept simple. The raffles will be predominately restaurant certificates. Additional funds will be brought in by selling sponsorship of individual words and spelling bee rounds.

Connie Zillig is starting initial plans for Annual Appeal. A theme for the appeal needs to be selected. [Connie Zillig, Kathie Smarick and DeAnn Cheyne are going to meet to discuss the impact the appeal will have on our current membership process.](#)

Donations in memory of Mary Dunn have been collected by Carol Franks-Randall. These donations will go to support the Kent Island Library Adult Education Workshops.

John Walden presented a request from the Centreville Library for the Friends to support a puppet show by the Beale Street Players, Planned as part of the Library's May 21st Pet-a-Palooza event in the amount of \$425. **A motion to contribute up to \$425 toward the event provided the Friends name had visibility at the event was made by Penny Lins and seconded by Sue Haddox. The motion was accepted unanimously.** [Discussion followed about signage, tables and garnering Friends member volunteer assistance with the event.](#)

John Walden and Kathie Smarick reported that the Centreville Library Re-Opening/Open House Event will probably not happen before mid or late May 2017. The Friends are planning a mini book sale for the event.

John Walden reported that the State of Maryland approved \$325,000 for funding for Kent Island expansion providing the Library obtain matching funding from Queen Anne's County. Requests to include this matching amount in the QAC 2018 Budget have been made. An RFP has been made for architectural engineering plans for the project. If all proceeds smoothly and matching funds are provided by the County in 2018 and 2019, 2018 would be spent developing engineering plans and actual expansion would start in 2019. John asked the Friends for advocacy support at the budgetary public open forums. John Walden will provide the Friends Board with the [dates for these forums.](#) [It was decided to send information about the budgetary forums to the Friends members after the Library](#)

makes an official announcement about the state funding for the expansion. Connie Zillig reported that this type of advocacy is within the parameters of a 501c3 organization.

Kathie Smarick and Beth Maier reported that the cost of stamping the Friends' logo in one color on the sleeve of the Summer Reading Program shirts would be more than \$2.00 per shirt. There are 1068 shirts being distributed this year. While pricing is still being researched the general feeling of the Board was that it is too costly a project. While a call for a price point on the project was requested none was established. The Friends will be receiving a quarter or third page advertisement in the Summer Reading Program brochure which is widely distributed during the event. The Board asked whether we would be distributing the shirts again this year. This will be determined.

It was unanimously agreed that the notes distributed by Kathie Smarick on the 2017 Friends Board Retreat clearly put forth the ideas discussed during the session.

New Business

April 11th is National Library Workers Day, celebrated during National Library Week. It was decided that the Friends Board should make a gesture of goodwill toward the Library staffs. **A motion to spend up to a total \$50 on dessert platters for each branch was made by Penny Lins and seconded by Sue Haddock. Discussion clarified that the \$50 was the total cost for both branches. The motion was accepted unanimously.** Board members volunteered to call and place an order with Fields of Heather, pick up the dessert platters and deliver them to the libraries on Tuesday, April 11th.

A discussion of the United for Libraries Webinar, "With Friends Like These," lead to a decision by the Board that the Friends would benefit from membership in the organization. **A motion to approve the membership fee of \$50 to join United for Libraries was made by Connie Zillig and seconded by Penny Lins. The motion was accepted unanimously.**

Further discussion about the possible purchase of a retractable, free standing, weather proof, vinyl sign ensued. Sue Haddock is going to research sizing and pricing.

No electronic votes were taken during the month.

The next meeting of the Board will be Monday, May 1st at the Kent Island Branch.

There being no further business the meeting was adjourned at 8:55 PM.

Respectfully submitted,

DeAnn Cheyne

DeAnn Cheyne