



Friends of Queen Anne's County Library
Minutes
of
Monthly Board Meeting
April 2, 2019
Kent Island Library

The meeting was called to order at 07:12 PM with President, Kathie Smarick presiding. In attendance were Penny Lins, Elaine O'Neal, Beth Maier, and Sue Wilson. QAC Library Director Janet Salazar and Board of Trustees President Kathy Killeen were also in attendance.

A motion to approve the Minutes of the February 04, 2019 meeting was made by Penny Lins and seconded by Elaine O'Neal. The motion passed unanimously. Subsequent to the February 2019 meeting, a motion was made by Connie Zillig on February 27, 2019, via email, seconded by Beth Maier, as follows to amend the motion from the January 7, 2019, FOL Board meeting in order that specific programs be listed and to accommodate changes in the programs covered. The total amount of the motion has changed from \$5,560 to \$4,560 as the Guys Read program has been removed as communicated at the February FOL Board meeting. The programs included in this amended motion include: Paint Night with Theresa Shram (\$700), Chapter Book Club (\$60), Creative Art Series for adults (\$2,055), Stem Programming (\$1,000), Sony Digital 8 Camcorder/Player for Memory Center (\$300), and Reptile Show (\$445). This motion passed unanimously via an email vote.

Financial

Beth Maier, Treasurer, presented the financial report. The balance as of March 31, 2019, is \$41,302.19. Donations from the Annual Appeal and Community Sponsors are the main sources of income. The primary expense was the Annual Meeting. The Board discussed the reporting of income and expenses. Beth will review these suggestions and consider how petty cash and PayPal donations are reported on the summary treasure report.

Membership

Sue Wilson reported the Friends have 415 members, an increase of 5 members since January, with 2 members lapsed.

Publicity Update

Kathie Smarick reminded the Board of upcoming community events. The Shore Kids Connection will be held on May 11, 2019 and Kent Island Days on May 18, 2019. The Board decided to sell children's books and give out coupons for a free book from the Library Book Nook at these events. There was a discussion about training volunteers to assist. Kathie will send an e-mail for Board members to indicate times and days available for supporting these events.

The FOL Facebook page had 563 followers at the end of February and 568 at the end of March, with 30 FOL posts to Facebook during February and March.

Library Director's Update

Funding Requests

Janet Salazar shared the requests from the Centreville and Kent Island branches of the library. **Elaine made a motion we fund \$150 for 10 scholarships to The Longest Table event, \$250 for a photo printer and a stuffed animal sleepover in July and \$1750 for 2 shelving units for the children's area at the Kent Island branch. Penny seconded the motion and it was accepted unanimously.** The Friends fully funded the Director's requests.

Communication

Janet suggested publishing Program Events Guides, possibly every 2 months, to increase awareness and member's access to library programs. Kathy Killeen suggested the website be updated. Kathie Smarick suggested posters saying "This Event Sponsored by The Friends" be displayed, along with brochures, for all events and a poster size version of the Annual Report be placed in the library. **Elaine made a motion that \$125 dollars be dedicated to printing these posters. Penny seconded the motion was unanimously passed.**

Kent Island Expansion

The design team will meet to discuss costs and possible cost saving measures for the Kent Island Library expansion on Friday, April 5, 2019. Current funding streams include \$5.5 million (county), \$1 million (state) and an anticipated \$500,000 from a Capital Campaign fundraising effort. Current plans call for \$10.5 million in funding. Library patrons and members of the Friends of the Library will receive information regarding the outcome of these discussions and ways they can advocate for expansion funding.

Post-event Reports

Post Events: Annual Meeting, VFW Book Sale

Kathie reported the same number of people attended the Annual Meeting. The content supported the mission and members shared positive feedback.

The VFW Mini Book Sale was a new way to focus the community on books, however the work carrying boxes of books to and from the venue was significant. Many children's books were purchased but the value of effort may need to be considered when evaluating future participation.

Upcoming Events: Restaurant Nights, Annual Book Sale

Penny contacted the Eastern Shore Regional Library to print 100 flyers for the May 7 Rams Head event. The participants must bring the flyers for the Friends to benefit. This event will be advertised on media.

Sue Haddox will manage the Sweet Frog event, for the 5th time. She has invited a local author to attend and sign books. Elaine will send a sign-up e-mail for assisting with set-up, 11:30-1:00 on July 11th. Sue requested funds to purchase new books to give away at the event. **Penny motioned the requested expenditure of \$125 for Spirit Night at Sweet Frog for new books be approved. Elaine seconded. The Board unanimously passed the motion.**

Elaine plans to secure the U-Haul storage unit starting May 23, 2019, and will coordinate with Beth for financing the Annual Book Sale. Board members discussed the value of using Discover Books or Better World World Books to remove the books remaining after the sale. A final decision was deferred. Kids who wear summer reading t-shirts will receive a free book. Elaine will contact Casey to design a flyer for the event.

The Fall Restaurant Night has not been scheduled yet.

Programs: Book Nooks, Reading Pro, Summer Reading Program, Little Free Library, Annual Appeal

Penny reported Ann Ziegler will take excess books to B.I.G. from the Centreville Book Nook and there is nothing new regarding the Kent Island Book Nook.

Carol Franks-Randall is leading the Reading Pro initiative and will meet with Reading Specialists in early April. Kathie asked members of the Friends Board to hold the mornings of Wednesday, June 12th through Friday, June 14th and Monday, June 17th for possible participation in the Reading Pro Ceremony. Carol and Kathy met with representatives from Talbot County (Friends, Library staff and the Dept of Education) to share details about the Queen Anne's County Reading Pro initiative. Talbot county plans to replicate this program, starting this year. The Board agreed that Reading Pro award winners should received \$5 in Book Nook Bucks in addition to a Barnes and Noble gift card this year.

Beth shared the new Summer Reading Program t-shirt and theme: A Universe of Stories. The program will start on June 3rd with a Kick Off Party at Kent Island Library and conclude on August 3rd. In preparation for the program, Friends of the Library volunteers sorted 1600 t-shirts. **The Board discussed the need for attire for children who wear sizes smaller than 2-T. Elaine moved the Friends spend \$125 to purchase bibs for younger participants and Penny seconded The motion passed unanimously.** A local artisan will be contacted to make the bibs. Twelve to Fifteen volunteers have signed up to support the Summer Reading Program.

Sue e-mailed Mary Lou Nelson, contact from State of Maryland Literacy Association (SOMLA), to start a conversation about providing access to Little Free Libraries in Queen Anne's County. Mary Lou expressed interested in working with the Friends. Sue will follow-up with Mary Lou and schedule a meeting with all interested parties to determine next steps.

Kathie stated there is nothing new to share regarding the Appeal.

Board Governance

A request was made during the Annual Meeting for Friends of the Library members to consider joining the Board. None of the attendees have responded positively to this request. Kathie urged Board members to reach out to possible prospects.

Beth and Sue have volunteered to participate in the Maryland State Friends of the Library Marketing Meeting. Elaine motioned the Friends send and fund Beth and Sue's participation. Penny seconded the motion and it was unanimously passed.

There being no further business, the meeting was adjourned at 8:41 PM.

Respectfully submitted,

Sue Wilson

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