

Friends of Queen Anne's County Library

Minutes of Board Meeting

Tuesday, May 4, 2021

7:00 pm via Zoom

The May meeting of the Friends of the Library was called to order at 7 p.m. by President Connie Zillig. Members present via Zoom were Wende Woodham, Kerry Harris, Kathy Kwiatkowski, Beth Maier, and Lis Cockey.

The minutes of the April 2021 meeting were approved with a motion by Wende Woodham and second from Beth Maier.

Membership

Connie Zillig reported that the updated membership list consists of 470 members including 15 members who paid less than the annual dues rate of \$25. It was decided by the group to continue those 15 people as members. Wende Woodham is writing thank you notes for all donations given at this time. A donation was received in memory of Terri Benny, a staff member of KI who passed away. Flowers were sent previously from the FOL board members in her memory as her sister currently works at KI library.

Library Update

No report.

There was discussion about the timeline for acceptance of book donations for the Book Nooks. Connie will ask Janet if there is any update on this matter.

There were two requests from the library this month. The first request from Andrea Boothby Rice at CV library was for a new display case for the foyer. Two estimates were submitted, one for \$1100.00 with shipping and the second for a laminate version that would cost \$600.00.

The second request was for an adults with disabilities group, The Next Chapter Book Club, to receive \$500.00 for reading materials for the group which will begin meeting in person. There are 12 members of the group at present.

The board discussed the first request and Kerry Harris moved that we fund the display case for up to \$1200.00 with the request that a plaque be placed on the case recognizing the FOL. It was seconded by Kathy Kwiatkowski and unanimously passed.

Lis Cockey moved and Wende Woodham seconded the request for \$500.00 for the Next Chapter Book Club. In discussing the second request, Beth Maier reminded the group that a previous donation of \$1000.00 had been made to the group for an adult Story time on wheels program. We applied for a grant through the Citizens for Maryland Libraries (CML) and the funds were late in arriving. It was questioned if the group knew that they had the \$1000.00 donation. Connie Zillig suggested that we conditionally approve the \$500.00 request, and she will contact the library to see if they realize they have the \$1000.00. In addition, she will ask to see if the Adult Story time on Wheels and the Next Chapter Book Club are the same or two separate programs. The request was conditionally approved.

Treasurer

Beth Maier reported that income for the month was \$407.35 including the memorial donation for Terri Benny as well as \$174.40 from the KI Book Nook. No funds have been received to date from the CV Book Nook and Beth will contact Erin to see if there are any funds. One check was returned for insufficient funds with a \$12.00 fee. The person has been contacted with no reply to date. The cost for Quicken books for the year is \$38.15 and the Post Office box fee is \$118.00. There were \$168.15 in expenditures and the balance in the accounts is presently \$40,733.12. Both the annual report and personal property tax returns were filed for the year by Beth.

President

Connie Zillig reported that she has the FOL thank you notes and will distribute them to the group when we meet in person. She attended the Library Trustees meeting on April 26th. They meet on the fourth Monday of each month. They discussed the capital campaign and that \$196,000.00 has been raised so far. The next meeting is May 24th and Connie requested that another board member attend in her place. She will compose a short report to be given. The meeting will take place at the CV conference room. Please contact Connie if you are willing to attend to represent the group via Zoom.

Connie reported that Janet Salazar attended the last county commissioners meeting and gave an update on the KI expansion, capital campaign and the Buy-A-Brick campaign.

Publicity

Beth Maier reported that she and Kathie Smarick continue to maintain the FOL Facebook page. There were 20 posts in April and we have 670 followers. Posts are made about programs, book clubs, etc... involving the library and the FOL. Connie Zillig reported some concerns with uploads to the website and she will contact the web hosting company to seek help. E-mail notices were sent about the upcoming Literary Lunch. There are 11 spots taken for the book club with a possible 9 attendees. Connie will send a reminder to those people with the Zoom link. Kathie Smarick sent a report about the "Brick Blitz Day" scheduled for Thursday, May 6th from 10-3 at KI. She is working on a grant proposal and is following up with businesses, organizations, and individuals.

Program

Kathy Kwiatkowski reported that she has completed the questions for the upcoming Literary Lunch book club. She has selected the next book "Dear Mrs. Bird" by A. J. Pearce. She described the book as a light, humorous summer read. The library has obtained 7 copies and will have 4 available via Hoopla. June 30th at 12 noon was decided upon. The group discussed possible locations for an outdoor meeting for the group such as the Mowbray Park Pavilion. Connie Zillig will contact Park and Rec's Dept. to see if this is possible.

Kerry Harris reported on the Reading Pro's program. She has been in contact with one of the reading specialists who meet every Wednesday with the hope that they will identify students who should receive the reading awards. Kerry may contact board members if she needs help distributing the awards. Beth Maier reminded Kerry of the \$200.00 budget for this program and the method to obtain reimbursement for expenses.

Wende Woodham and Lis Cockey reported on the current state of the Book Nooks. They are alternating weeks restocking and straightening the Nooks shelves at both KI and CV. Connie Zillig reminded the group that past Nook helpers would be interested in assisting again. Both Wende and Lis stated that until we can accept book donations the need for help is minimal.

Connie reported that she will contact Sue Haddox for updated information on the Sweet Frog event.

Events

A restaurant night will be scheduled for the fall, possibly the week of October 17th. Wende Woodham will follow up on this and report back to the group.

Beth Maier reported that she is hoping the Shore Kids Connect summer edition will highlight the summer reading program as well as the Dolly Parton program. Connie reported that an email was received from Andrea at the library in reference to using Book Nook Bucks for adults who complete the summer reading program. Elaine Conway who is the children's librarian at KI also asked Beth about Book Nook Bucks for teenagers who complete the program. They have the choice of books from the cart or from the Nook. The board agreed to both requests. Connie Zillig stated that we have a template for a coupon if the library would like to use that.

Kathy Kwiatkowski reported on the online auction. She has amassed a good amount of donations. If we keep the groupings to 20 it will save money. She will need help with grouping the donations. After discussion, it was determined that Sunday May 16th in the a.m. would be the best time. Kathy, Beth Maier and Lis Cockey will meet for this purpose. The auction will occur June 13-19. Connie Zillig will check to see how many photos are allowed for each item or group. We will try to have an estimated cost for each item/group and a starting bid of at least 25% of the estimated cost. Connie will check to see if auction items may be left at the libraries for pick up.

New Business

The board discussed a possible fall book sale. This may be on hold until the libraries open their meeting rooms. Pop up sales have been done in the past but the hope is that we may use the meeting rooms in the fall. Connie Zillig will remind the library to notify the FOL board when sign up for meeting rooms will resume.

The meeting was adjourned at 8:42 p.m. The next meeting will be June 8th via Zoom.

Lis Cockey

Lis Cockey
Secretary