



Minutes of Board Meeting  
September 7, 2021  
7 p.m. in person and via Zoom

Members Present: Kerry Harris, Beth Maier, Connie Zillig, Kathy Kwiatkowski, and Lis Cockey.  
Library Staff Present: Janet Salazar and Erin Neusbaum

The Meeting was called to order by President Connie Zillig at 7 p.m.  
There were three corrections to the minutes from the previous meeting. The minutes were accepted with the three corrections with a motion to accept by Beth Maier and second from Kerry Harris.

**Financial Update:**

Beth Maier reviewed the financial report for the month. The account balance as of August 31st was \$26,960.83. We received book sale income of \$1275.00 and income from both Book Nooks of \$134.00 (\$49 CV and \$85 KI). We have encumbered expenses of \$2775.00 at this time. The report was filed for audit.

**Membership:**

We have 466 members as of this month.

**Library Update:**

Janet Salazar reported that the library is in the process of hiring for several positions. They are still researching models for a mobile library unit. The timelines for completion of the present phase of construction are still fluid, she will keep the group apprised of changes. There was one request for funding of virtual reality (VR) equipment which will be used in-house only. Kerry Harris moved that we fund the VR equipment for up to \$1150.00, the motion was seconded by Lis Cockey and passed unanimously.

**Presidents Report:**

Connie Zillig reported that Wende Woodham has resigned from the board. FOL notecards were distributed to each member present. The group discussed the annual appeal letter and return envelope which should go out about the 17th of September. To date, thank you notes have been sent out by Wende Woodham and Kerry Harris will take over this job for the group. The notes are sent via email if an email address is available or via snail mail if not.

**Publicity:**

Beth Maier reported that we had 698 likes in August with 43 posts. The website was updated to advertise the literary lunch and the restaurant night. A copy of the present trifold brochure FOL brochure was distributed and reviewed. The group will look at this and bring back suggestions for any changes at the October meeting.

**Current Programs:**

Kathy Kwiatkowski spoke about the upcoming literary luncheon at noon on September 29th at Rams Head Restaurant. Seven people have signed up to attend. The featured book is "A Walk in the Woods" by Bill Bryson. The next literary lunch will be in November.

Lis Cockey reported on the Book Nooks. Books are stored at CV and must be carried to KI weekly. Will try to seek others to assist with this. Kathy Kwiatkowski volunteered to help stock at KI.

Beth Maier reported on the Summer Reading Program. There were 2,245 participants and 115 programs were given. FOL funds covered all but \$360.00 of the program.

Events:

Connie Zillig reported that the book sale was a success and was well received by those in attendance. The group discussed the timing of the sale and other possible dates for future sales. We made \$1275.00 in sales.

Restaurant night is scheduled for October 19th from 5-9:30 at Rams Head Restaurant. Those who attend must have an FOL coupon to give to the server in order for FOL to receive benefit. The coupons can be picked up at either library. Members were asked to encourage others to attend.

New Business:

Beth Maier suggested that we discuss ways to encourage new members for the board such as inviting prospective members to attend a reception prior to a meeting. Handwritten personal notes written to known volunteers was also discussed. The names of potential board members should be given to the president.

A motion to dismiss was given by Beth Maier and seconded by Kerry Harris. The meeting was adjourned at 8:45.

Lis Cockey  
Secretary