

Friends of Queen Anne's County Library

Minutes of Board Meeting

October 5, 2021

7 p.m. in person and via Zoom

Present: Beth Maier, Connie Zillig, Kerry Harris, Janet Salazar, Kathy Kwiatkowski and Lis Cockey.

The meeting was called to order at 7:03 by President Connie Zillig.

The minutes of the previous meeting were approved with a motion by Beth Maier and a second by Kerry Harris.

Financial Update:

Beth Maier reported that the total balance in the account is \$31,616.28, with \$4,655.45 in income most of which came from the Annual Appeal. Book Nooks generated \$190.52 from Kent Island and \$118.52 from Centreville.

There was a discussion about the donation of funds for the library mobile unit. Kerry Harris moved that we send \$10,000 for the mobile unit during this calendar year or by December 31, 2021. The motion was seconded by Beth Maier and passed unanimously.

Membership:

There are presently 494 members which is an increase of 28 members during the Annual Appeal.

Library Update:

Janet Salazar provided the library update. She reported that construction is going well and they hope to move into the new portion in November although the timeline is flexible, and the library audit went well. She had two requests from the library. The first was to fund OWL equipment which is a video conferencing system and the second was to sponsor a sign language program for young children in the fall of 2022. The capital campaign will start up again this month and the brick sale will start soon as well.

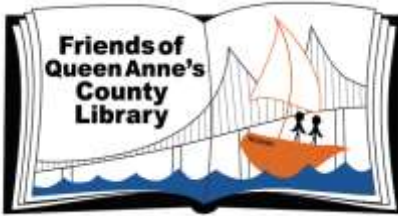
Beth Maier moved that we approve funding for the OWL systems unit for programming purposes for up to \$1700.00. The motion was seconded by Kerry Harris and was unanimously approved.

The request for funding of the sign language program was discussed. Of concern was the need to spread funding between all age levels, children through adults. Funding this program would encumber \$3,000.00 of the \$10,000.00 allotted for programming this year. Connie Zillig will speak to Janet Salazar to see if she is comfortable with this and come back to the board for further action.

Presidents report:

Connie Zillig reported that for the first 11 days of the annual appeal there were 120 donations totaling \$7,100.00 which is \$800.00 more than the previous year.

Kerry Harris and Connie have been sending thank you notes. Connie has been sending notes via mail to donors giving \$75.00 or more. Kerry has been sending thank you notes via email for



donations below \$75.00. Two appeal reminders will go out through Mail Chimp and one for Giving Tuesday which is November 30, 2021.

Publicity:

Connie Zillig reported that our web site was down for a few days and that the problem was resolved. Updates to the brochure were discussed and Kerry Harris volunteered to do a mock up to be viewed at the next board meeting.

Facebook had 698 likes and 25 posts this month. Beth Maier asked people to invite their Facebook friends to come to the Rams Head dine in/take out fund raiser.

Current Programs:

Kathy Kwiatkowski reported that the recent literary lunch was a success. She will not be able to continue and would like someone else to take over the program. It was suggested that she ask regular members of the book club to see if they would take it over. The next book for the group will be "The Queen's Gambit." The board suggested establishing a book list for the year in advance to help with programming.

Book Nooks continue to be active. There is a rolling cart at KI that we will fill with books. Kathy Kwiatkowski will restock the KI shelves from that cart and Lis Cockey will continue to stock CV. We will lose the cart in November when the library construction goes into a new phase.

Events:

A restaurant fund raiser night is set for October 19th at Rams Head Shore House from 5-9:30. Christy DeVincentz is the Rams Head contact for the event.

New Business:

Connie Zillig asked the board to assist in sending out appeal reminder letters and will send out a list to the board.

The group discussed a "sneak peek" video of the new library for FOL members only. Kerry Harris will look at photos that were taken during the recent walk through to see if they would work. Connie will check with Janet Salazar to see if there is any conflict in doing a video.

Erin Neusbaum contacted Connie Zillig about scheduling meeting rooms for the board for the next year at CV. The November meeting will remain at KI and the December meeting may be at Connie Zillig's home. Connie will look for dates for book sales.

Beth Maier reported that she will be working on the budget and will send a draft to the board. This will be voted upon in December.

The meeting was adjourned at 9 p.m.

Sincerely,

Lis Cockey
Secretary