

Friends of Queen Anne's County Library

Minutes of Board Meeting

November 2 , 2021

7 p.m. in person and via Zoom

Present: Connie Zillig, Janet Salazar, Beth Maier, Kerry Harris , Kathy Kwiatkowski and Lis Cockey.

The minutes from the October meeting were accepted with several corrections with a motion from Beth Maier and second from Kerry Harris.

Membership updated to reflect 520 members.

Library Update

Janet Salazar reported that the new shelving is delayed in coming so they will not move into the new section until they arrive. Some furniture may arrive by the 15th of November. Still no delivery date for the new doors. The capital campaign committee will meet Friday to discuss the next phase and the renewed brick buying campaign.

The OWL system was ordered and has not arrived to date. Carolyn Pollard is the new office manager and they are advertising for a public services librarian.

Janet shared a visual of the planned FOL area in the library and Beth Maier questioned signage for the area. Janet felt there would be no problem with signage or with sharing the visual with FOL members. Connie Zillig asked about the previous request for funding for a sign language program. Janet will get back to Connie with the reply from the library staff and the board will deal with the request via email due to the timeline for the requested funds.

Janet stated that the basic report to the Maryland State Library is due November 5th, and the annual report is due in December.

Financial Report

Beth Maier reported that the total income for the month of October was \$8,697.52 with the balance in the account of \$36,671.01. Book Nook income for the month was \$154.45 CV and \$97.50 KI. We received a memorial donation of \$150.00 in memory of Marian Patterson, mother of Sue Wilson, a former board member. Beth has filed, with the Secretary of State, the 2020 Annual Update of Maryland Charitable Organization registration and the 2020 Annual Financial Report for Charities for the groups tax exempt status. Library requests paid totaled \$2,604.18.

Presidents Report

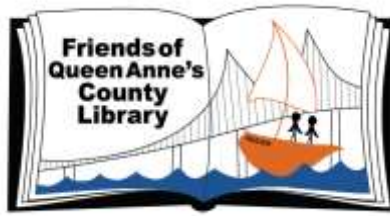
Connie Zillig stated that we have had 209 donors so far in response to the Annual Appeal. An email reminder letter was sent and mailed letters were sent with 13 responses from those.

Publicity

Photos of the new construction will go out via Facebook as well as by email to FOL members. There were 701 likes and 28 posts this month on Facebook. Connie has made calls to several potential board members. Possible changes to the brochure were discussed and Kerry will work on a mock up to be sent to the board.

Programs

The literary lunch was cancelled as no one signed up to attend. Kathy Kwiatkowski developed a tentative schedule of times and books for the upcoming year. The next lunch will be January 26th with the



projected book “The Silent Patient” by Alex Michaelides. There will be no literary luncheons in November and December. Kathy will host the January meeting and will be out of town after that.

Book Nooks

Lis Cockey stated that the Nooks have been busy. Discussed the need for a donation day in January or February. We are in need of current novels.

Old Business

No information received about the Rams Head dinner fundraiser to date.

New Business

The annual meeting is scheduled for March 1st for members only. The board discussed a gallery walk of photos from the new library as a presentation that night.

KI is available for the December meeting. Future meetings will be at CV.

Discussed book sale dates and a possible pop-up sale (single day for donations and then sale the next day) in mid to late March.

Connie discussed a possible grant that is available and asked if anyone would like to apply for this for the group. Beth Maier will look into this.

Discussed a raffle quilt as a fund raiser. Lis will speak to the quilt group and see if they will be interested in doing another quilt for the FOL.

Holiday luncheon for the board was discussed with the possibility of a breakfast or lunch. Connie will send out an email to the board for possible dates.

Beth set up a contract for a Chick-Fil-A fund raising night. They need 30 days notice and Wednesdays and Saturdays are best. She also discussed the draft budget and the need for more income. There was discussion about reaching out to specific businesses in January or February. Beth will continue to modify the budget and send changes out to the board .

The meeting was adjourned at 9 p.m. with a motion by Beth Maier and second by Kerry Harris.

Sincerely,

Lis Cockey
Secretary