



Friends of Queen Anne's County Library

Minutes of Board Meeting

December 7 , 2021

7 p.m. in person and via Zoom

Present: Janet Salazar, Beth Maier, Connie Zillig, Kerry Harris, Joan Moored and Lis Cockey.

The minutes of the previous meeting were approved with one correction with a motion by Beth Maier and second by Kerry Harris.

Financial Update

Beth Maier reported that our monthly income was \$4877.46.

We received \$4493.06 in 2021 Annual Appeal donations via check, PayPal, and PayPal Giving Fund. We received \$245.80 from Rams Head Shore House for our October Give Back Night. Book Nooks generated \$46 at Kent Island and \$41.25 at Centreville. Our quarterly Amazon Smile payment was deposited into our account at \$41.03. Shore United accounts interest amounted to \$2.32. Our expenses for the month were \$12,589.82. All of our November expenses were for QAC Library programs & equipment. We sent payment in for the Mobile Library, OWL, and Oculus VR Setup and 1 game. The total account balances as of November 30, 2021, are \$28,958.65.

The proposed budget was discussed. A motion to approve was made by Lis Cockey with a second by Kerry Harris.

Beth Maier requested members to serve on an audit committee at the end of January. Kerry Harris and Lis Cockey will serve on the committee.

Membership

To date, we have 533 members.

Library Update

Janet Salazar reported that the OWL system is working well. There is a tentative schedule to move into the new addition during the first week in January. The move remains dependent upon shelving and paint arriving. The capital campaign is going well at this time. There is a push to do something in the northern part of the county in the 2023 fiscal year. They are presently interviewing for an adult services librarian and a person to manage the mobile library. Beth Maier asked if the KI Book Nook could be relocated within the new area until construction is completed rather than close the Nook in KI. Ms. Salazar will research and get back to the board.

Annual Appeal Update

Connie Zillig reported that in 2021 there were 267 donors with close to \$18,000.00 received. She will make another appeal to them. In comparison, in 2020, there were 317 donors with \$19,500.00 received. At present, we are ahead of what we budgeted but behind the 2020 mark largely due to the capital campaign, we believe. There was a request from the capital campaign asking for a second donation. After discussion, it was moved to decline the request by Beth Maier and seconded by Kerry Harris in order to ensure sufficient funds to support library programs in the coming year.

Publicity



There were 19 posts on Facebook and 706 likes. Kerry Harris suggested placing visuals of the new Book Nook area on Facebook. A sneak peek of the new library was sent via Mail Chimp and one more appeal letter will be sent before the end of the year. Discussion continued about updates to the brochure. Connie and Kerry will do final changes and the library will print it for us. Changes to the brochure will be made to the website as well.

Current Programs

The next literary luncheon will be January 26 and Kathy Kwiatkowski will host. She sent an email to past attendees to seek a new sponsor.

Book Nooks continue to need current novels and paperbacks. We are also low on young adult and children's books. Discussed having a donation day in January.

The next dining event will be Wednesday, February 9 at Chick-Fil-A. Beth Maier will confirm times and if we need to be present.

The Queen Bee's quilt group has agreed to make a raffle quilt for the FOL and are in the process of deciding upon the quilt to be made.

Book Sales were discussed with a possible pop up sale in March and another sale in August or September. The Annual Meeting is scheduled for March 1, 6:30 p.m. at CV. There will be a 1/2 hour social prior to the start of the meeting. The theme will be a preview highlighting the new construction at KI.

New Business

The holiday luncheon will be Tuesday, December 14 at 11:15 at the Amalfi Coast restaurant. Attendees are to bring a used book for an exchange.

Connie is seeking members to serve on the nominating committee. Kim Baklarz has volunteered to serve.

Old Business

At the previous meeting, a funding request to sponsor a sign language program was postponed for further information from the library. The decision was made to make the vote via email after the meeting once the information was obtained. Connie Zillig moved the following: "the FOL shall fund the sign language program in 2022 up to the requested \$3,088.00 as requested by the library staff. The amount of FOL funding will be offset by any grant funding received by the library." The motion was seconded by Beth Maier and the motion passed.

Sincerely,

Lis Cockey
Secretary