



Friends of Queen Anne's County Library

Minutes of Board Meeting

April 5, 2022

7 p.m.

Present: Connie Zillig, Beth Maier, Kerry Harris, Joan Moored, Kathie Smarick, Janet Salazar and Lis Cockey.

The minutes of the previous meeting were accepted with a motion by Beth Maier and second by Kathie Smarick.

Financial Update-

Beth Maier reported income of \$1,419.62 for the month. \$655.91 of that income was from the Pop-Up Book sale. The total balance of accounts for the month was \$36,883.07. Taxes for the year have been filed. She explained the federal tax forms that must be filed annually and the use of the long versus short forms (income below \$50,000 may file the short form) .

Library Update-

Janet Salazar stated that the ribbon cutting ceremony for the new KI library went well. They are in the process of filing local and state budgets. There were two (2) requests from the library, the first was a request for an additional \$1,000. to be used for adult prizes and support for the summer reading program and the second to fund one (1) month of the Dolly Parton Imagination Library program at \$1700. In the future, this program will need to be included in the annual library budget. There was a request from the library staff for increased communication about social media postings. Beth Maier will contact library personnel to coordinate in this effort.

Presidents Update-

Connie Zillig stated that membership remained at 544 for the month. Thank you notes were sent to the three members of the Nominating Committee. It was reported at the Trustees meeting that the mobile library will be delivered in June. We will seek explicit information on the FOL branding on the mobile library.

Funding Requests-

Lis Cockey moved that we increase the funding of the adult summer reading program by \$1000. (for a total of \$2000) with a request for feedback in September on how the funds were spent, the impact on that program and that credit for funding be given to the FOL. It was seconded by Joan Moored and passed. Kathie Smarick moved that we fund one month of the Dolly Parton Imagination Library at the cost of \$1700, it was seconded by Kerry Harris and the motion passed.

Publicity-

There were 721 likes to our Facebook page for the month. Kathie Smarick will audit and update the website .

Book Nooks-



Lis Cockey reported that we now have a team of five (5) people who will rotate and maintain the CV Nook. The KI Nook will be filled from donations at CV as no storage area for book donations exists at KI at this time.

Reading Pro's Awards=

Kerry Harris is reaching out to the six (6) elementary schools to contact reading specialists for a list of students who are the most improved readers in each fifth grade. The selected students will receive a \$25 gift certificate and FOL board members will help to present the awards.

Events-

Connie Zillig discussed the recent Pop-Up Book Sale and felt the one (1) hour clean up time was not sufficient. There was good traffic of customers and it was overall a success.

Kent Island Days is slated for May 21st and the FOL board will share a table with the library staff. There will be two hour shifts from 10-4 and our brochures and coupons for a free book from the Book Nook for children will be given out.

New Business-

Kathie Smarick submitted a grant to the Bryan Brothers Foundation requesting \$1200 in support of the Summer Reading Program.

Beth Maier was completing a proposal to the United Way. As a part of the process, three Board of Governance forms were needed: an anti-discrimination policy, a whistle blower policy and an ethics policy. The FOL board will mimic the library policies for these and an email motion and vote will be conducted so that the proposal can be submitted by the April 8 deadline.

Lis Cockey reported that the raffle quilt that is being donated to the FOL should be completed in the next few weeks. Tickets will be \$5/apiece or 3 for \$10. If possible, tickets will be sold at Kent Island Days.

The drawing for the quilt will be in November.

Kathie Smarick represented the FOL Board at a local Giving Circle, We were one of three charities that presented to the group which will select one charity to support each year.

Board of Governance-

Connie Zillig reported that Sue Wilson would like take on the Little Libraries as a project. The Board asked that she provide a list of the locations of the libraries, photographs and the names of anyone assigned to be a steward of the libraries.

The Board was asked to consider dates for a Board retreat to possibly be held at Rams Head. Connie Zillig will email proposed dates.

The next meeting will be held at CV. The meeting was adjourned.

Lis Cockey

Secretary