

## Friends of Queen Anne's County Library

Minutes of Board Meeting

May 3, 2022

7 p.m.

Present: Connie Zillig, Kerry Harris, Kathie Smarick, Beth Maier, Janet Salazar and Lis Cockey.

There were 2 corrections to the April meeting minutes. The minutes were approved as corrected with a motion by Kathie Smarick and second by Kerry Harris.

### Library Update:

Janet Salazar provided the library update. She is still waiting to hear about the county budget. Public hearings are scheduled for May 22-25. She is in the process of hiring a manager for the mobile library. She had a meeting April 19 with members of the Boys and Girls Club of Cecil and Harford Counties. They are looking to expand their "Club on the Go" buses into Queen Anne's County and would like to pursue having a Little Free Library available on the bus. Janet will arrange a meeting for FOL members (Kathie Smarick, Sue Wilson and Beth Maier) to meet with the Club to seek further information.

### Financial Update:

Beth Maier reported that income for the month was \$770.92 which included \$250 in 2021 Annual Appeal donations, \$343 in Book Nook purchases, \$273.03 in membership dues, \$2.41 in interest and \$1 in PayPal Giving Fund money. Of special note, was a refund of \$97.52 to the QACL Capital Campaign for a brick purchase that was mistakenly sent to the FOL. Expenses for the month were \$88.15 with total account balances as of April 30, 2022, being \$37,565.84. The Maryland Annual Report Form 1 was submitted on April 5. The Friends Annual Renewal/Update of Registration for MD Charities and Annual Financial Report were submitted along with the \$50 fee to the Secretary of State on April 8 (Forms COF-85 & Annual Update - due June 15). The paperwork was received and the check cashed. We are waiting on the official letter of acceptance.

### Presidents Update:

Connie Zillig reported that we have 545 members. She will send one more email to lapsed members. Beth Maier and Connie Zillig met with Carolyn Pollard and Janet Salazar on May 17 to work on a library request form created by Kathie Smarick. Beth Maier represented the FOL at the recent trustees meeting. The trustees are looking into having a foundation as well as the FOL. The Midshore Community Foundation was discussed. They provided 1.9 million in grants last year.

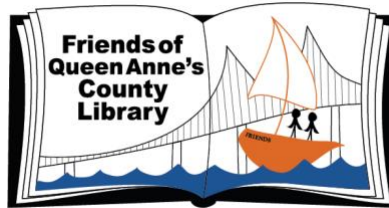
### Publicity:

We had 723 Facebook likes this month. One email was sent via MailChimp. There was a glitch in the website which has been fixed.

### Programs:

Book Nooks- An additional shelf was added at KI. We may need to consider a book donation day in the near future.

Reading Pro Awards- Kerry Harris reported that the Reading Specialists are meeting in the near future. She will send out a note requesting FOL board members to attend ceremonies at the various schools to present the awards.



#### Events:

KI Days is scheduled for May 21. The FOL will share a booth with the library and have two shifts for board members (10-12 and 12-2). Connie Zillig and Kerry Harris will work from 10-12, Lis Cockey from 12-2 and Beth Maier from 2-4. We will sell raffle quilt tickets and give out brochures and coupons for a free book at one of the Book Nooks for children.

The Annual Book Sale is scheduled for August. Donation days will be August 23 and 24, Members Only Sale for August 25 and August 26 and 27 for Book Sale days.

#### New Business:

The raffle quilt is ready and there was discussion of locations to sell tickets. Sue Wilson is looking into securing a spot at the local Farmers Market to sell quilt tickets. Other suggested venues are both the libraries, The Everything Market at the American Legion in Stevensville, the kick off for the Summer Reading Program and various local quilt guilds.

#### Board Governance:

The board retreat is scheduled for May 31 at Rams Head Shore House from 5-9 p.m. Suggested topics were By-Laws, board responsibilities, standing rules and board recruitment.

#### Old Business:

Kathie Smarick reported that we were not selected to be the sponsored group by the Giving Circle she attended. They will consider us in the future. A thank-you note will be sent from the FOL.

Beth Maier reported that she had a call from the United Way to clarify information on our application. We should hear from them in June.

On April 6, a motion was made via email by Connie Zillig and seconded by Beth Maier to attach three policies (Affirmative Action/Non-discrimination, Whistleblower and Code of Ethics) to the Friends of Queen Anne's County Library standing rules. The votes were submitted electronically and the motion passed unanimously.

The next meeting is scheduled for June 7. The meeting was adjourned.

Lis Cockey

Secretary